



October 7, 2015

TO: Erik Hostetter
FROM: Chuck Stout, Labor Relations Specialist
SUBJECT: Illinois Department of Military Affairs
Supplemental Agreement

Attached is a copy of the above-reference supplemental, signed on January 16, 2015 has been approved by both parties.

If you have any questions, please let me know.

RP:cb
attach.
cc: Mike Newman
Supplemental file
Connie Belt

Executive Director
Roberta Lynch

Executive Vice Presidents

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Dorinda Miller

Carmela Willis-Goodloe
Yolanda Woods

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SUPPLEMENTAL AGREEMENT

BETWEEN THE DEPARTMENT OF MILITARY AFFAIRS
AND THE AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES COUNCIL 31

I. Work Location:

A. For the purposes of job assignments, filling of vacancies, layoff, bumping and transfer in lieu of layoff, the immediate work locations are defined as:

- 1) Each Air Base is a work location.
- 2) The Urbana Armory and the Champaign Armory is one work location.
- 3) The Decatur Armory and the Decatur Army Aviation Support Facility (AASF) is one work location.
- 4) The Bartonville Armory and the Peoria AASF is one work location.
- 5) Camp Lincoln is one work location (including the RTI Building, Camp Lincoln Armory, Office of the Adjutant General Building, The IMA Building, and the CSMS Building)
- 6) Marseilles Training site is a work location.
- 7) Sparta Training site is a work location.
- 8) North Riverside is one work location (including the CSMS and associated building and grounds, and North Riverside Armory)
- 9) Each armory, not mentioned in this list, is a work location.

B. For all other purposes, e.g., overtime, each of the above shall apply except that under (2), (3), (4), and (5) above each building will be a work location.

II. Bulletin Boards or Posting Space:

Designated bulletin boards or posting space will be provided to the union at each work location as defined in (I) above.

III. Union Orientation:

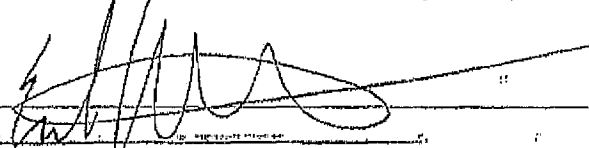
In the event the Department conducts new employee orientation, AFSCME shall be permitted to conduct its orientation as part of the orientation program of new employees.

IV. Hours of Work:

- A. The normal operating hours of the Illinois Army National Guard (ILARNG) facilities and the Adjutant General Office (AGO) are 8:00 AM to 4:30 PM.
- B. Normal operating hours for Illinois Air National Guard (ILANG) facilities are as follows:
- | | |
|--|--------------------|
| Abraham Lincoln Capital Airport ILANG Base: | 8:00 AM to 4:00 PM |
| Gen. Wayne Downing Greater Peoria Int. Airport ILANG Base: | 7:30 AM to 4:00 PM |
| Scott Air Force Base ILANG Base: | 7:30 AM to 3:30 PM |
- C. Where hours of work are other than the hours referenced in (A) and (B) above at the request of the employee, they are considered Flexible Hours as defined by the master contract.
- D. Where hours of work in (A) above are other than the normal hours, employees may, at the discretion of the DMA, be required to work 8:00 AM to 4:30 PM when the assigned military unit is on annual training.
- E. Work schedules, including any not listed above as normal work hours, shall only be changed in accordance with Article XII, Section 19 of the master contract.

V. Alternative Work Schedules

- A. The DMA shall continue its practice of providing Alternative Work Schedules to Bargaining Unit employees. Alternative Work Schedules shall include, but not be limited to, Nine-Day and Flexible Schedules.
- B. The Department shall issue approval or denial within 10 working days of the request. Such request shall be denied only on the basis of operational need. Where more employees request Alternative Work Schedules than operational need would allow, seniority shall prevail.


For the Union

Date: 1/16/14


For the DMA

Date: 1/15/2015